

Penfield High School Online Learning Environment Rules and Ethics

Hybrid and Online classes taught through Penfield High School will utilize a **Learning Management System**. An **LMS** is an interactive website that allows for learning experiences, activities and communication between students and teachers. The LMS is an extension of a PHS classroom. All rules regarding appropriate conduct and behavior apply to the LMS, including those found in the Code of Conduct (beginning on pg. 22 of the Student Handbook) and the PCSD Board of Education Policy #7314 (Acceptable Student Use Policy On District-Provided Access to Electronic Information, Services and Networks – pg. 39-40).

These additional rules also apply to the LMS environment:

1. Tone
This is an academic (not social) environment and the tone of all communication should reflect this.
2. Appropriate Language and Behavior
Appropriate use of language is even more important when that language is written and care should be taken to exclude any inappropriate language.
3. Respect for Peers and Teachers
All communication within the LMS must reflect respect for all peers and teachers.
4. No Bullying or Personal Attacks
Bullying or personal attacks, in any form, are prohibited at all school locations, including the LMS.
5. The LMS may only be used for school-related activities and communication
6. All information and communication on the LMS is viewable by your teacher and administrator
7. Honesty
All learners must adhere to a strict policy of honesty. All work must be your work. Cheating and plagiarism in any form is strictly prohibited (pg. 20 of handbook).
8. Access safeguarded
All users of the LMS are given a login and course key. This information may not be shared with others (except for your parents).